

Report for: Staffing & Remuneration Committee, 14 December 2015

Item number: 17

Title: Forward Plan December to March 2016

Report authorised by : Jacquie McGeachie

Lead Officer: Carole Engwell, HR Quality Assurance Manager,
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Ward(s) affected: None

Report for Key/ Non Key Decision: Non-key

1. Describe the issue under consideration

1.1. To inform the Staffing & Remuneration Committee of the reports detailed on the Forward Plan until the end of the municipal year.

2. Cabinet Member Introduction

2.1. Not applicable.

3. Recommendations

3.1. That the Forward Plan be noted

4. Reason for decision

4.1. Not applicable.

5. Alternative options considered

5.1. Not applicable.

6. Background information

6.1. Not applicable

7. Contribution to strategic outcomes

7.1. Each report detailed on the Forward Plan is linked to a strategic outcome.

8. Statutory Officers' comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities

8.1. Not applicable, the report is for information only.

9. Use of Appendices

9.1. The Forward Plan is attached at Appendix 1.

10. Local Government (Access to Information) Act 1985

10.1. Not applicable.

Appendix 1: Staffing & Remuneration Committee Forward Plan

Meeting Date Date of decision or period within which the decision is to be made	Short Description	Key or Non-Key Decision	Decision Maker	Cabinet Member and Lead Officer	Report or Update	Public or private and statement of reasons why if private
26 January 2016	Summary of Achievements Year 1 of Workforce Plan, Plans for Years 2 & 3	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Presentation and discussion	Public
26 January 2016	Update on Staff Survey, Induction and Re-induct	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Presentation and discussion	Public
26 January 2016	S&R Forward Plan	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Report	Public
26 January 2016	Senior Managers Pay Principles and Grading Structure - Agree Implementation	Key	Staffing & Remuneration Committee	Nick Walkley	Report	Public
26 January 2016	Pay Policy Statement 2016-17	Key	Staffing & Remuneration Committee	Jacque McGeachie	Presentation	Public
26 January 2016	Shared Business Support	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Presentation	Public
31 March 2016	People Management data relating to Q3 (Oct - Dec)	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Report	Public
31 March 2016	Summary details of organisational restructures (October - December 2015)	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Report	Public
31 March 2015	Initial findings from the Staff Survey	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Presentation	Public
31 March 2015	Draft TUPE protocol	Non-Key	Staffing & Remuneration Committee	Jacque McGeachie	Report	Public

31 March 2015	Trade Union Facility Time and Disputes Procedure - amend to: Collective Disputes Procedure	Non-Key	Staffing & Remuneration Committee	Jacque McGeachie	Report	Public
31 March 2016	New HR Policy - Purchasing Additional Annual Leave	Non-key	Staffing & Remuneration Committee	Jacque McGeachie	Report	Public

